DON BOSCO COLLEGE

OF ARTS AND SCIENCE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)

Keela Eral, Ettayapuram (Tk), Thoothukudi, TamilNadu - 628908

04632 - 290768   principal@dbcas.edu.in   www.dbcas.edu.in

CRITERIA - 4

4.2 LIBRARY AS A LEARNING RESOURCES

ANNUAL REPORT

DON BOSCO COLLEGE OF ARTS & SCIENCE
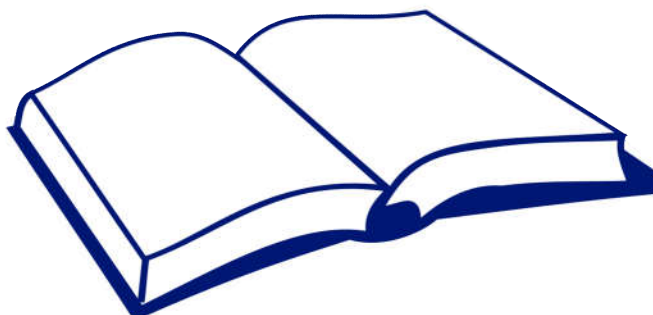
KEELAERAL, THOOTHUKUDI – 628 908.

புத்தகத்தை வாசிப்போம் சுவாசிப்போம்

DBCAS LIBRARY REPORT

(2019 - 2020)

As on: 31.03.2020

Prepared by

LIBRARIAN

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DBCAS LIBRARY

Library:

The library of Don Bosco College of Arts and Science has been functioning since the year 2013. The library fulfils its aim of satisfying the quest of learning of the students. New Library block with the estimation of 52 lacs was opened on 21 January 2017.

The DBCAS Library contains **6920** volumes and titles of books. The Library subscribes to 07 National Journals, 04 International Journals, 03 National Magazines, 05 Newspapers and 50 CDs.   Books are classified and arranged according to the Dewey Decimal Classification scheme (DDC).

Automation:

Our Library services are fully automated through using the Library Nirmal Software Package. Rupees 10,000 was given to Nirmal institute for installing the Software 25.6.2017. The circulation system is fully computerized and all the documents are Bar-coded.

Access to Computerized Library Catalogue (OPAC):

The Library has a computerized catalogue, which provides online access to the users. It is of help to the users to search the documents by way of Author, Title, Publisher, Department, and Subject wise.

Open Access System:

The Library follows Open Access System. The users are free to enter the stack room and can choose the books of their choice, the reading materials are arranged as per the Dewey decimal classification. Shelf guides list are provided at the stack racks. The users can search the books and reserve the books through OPAC.

Borrowing Eligibility:

    Faculty   : 10 Books + 1 Journal

    Students   : 3 Books

Working Hours:

                9.15 am to 4 pm.

Library Equipment's:

Total No. of Computers in the Library	:	04
Printer (HP Laser Jet P1505)	:	01
Scanners	:	01
Fan	:	04
Book Rack	:	20
Desk	:	18
Bench	:	18
Computer Table	:	01
Table	:	01
Plastic Chair	:	03
Design Chair	:	01
Tub light	:	06
CCTV Camera	:	01

Seating capacity

    Reading section   :   72 Seats

Circulation:

    Total No of Transactions per day   :   60– 100

Library Services

- Open Access system.

- Circulation Services

- Periodicals

- Reading Section

- Reference Services

- Project Section

- OPAC(Online Public Access Catalogue).

- Display of New arrivals

- Current Awareness Services

- Display of current Information/ Notification.

- Book Bank

- Model Question Bank Collections.

- Offer Book Exhibition.

- Library Best User Awards

<u>Summary of Library Books Details</u>

<u>Department Wise Book Purchased in this Year 2018-2019</u>

S.No	Department	No.of Books	Amount
1	Tamil	122	22,012
2	English	62	3,724
3	BBA	119	8,478
4	Physics	Nill	Nill
5	Maths	43	10,382
6	B.Com	93	20,777
7	Computer	35	11,852
8	General	130	3,472
Total		604	80,697

<u>Department Wise Book Purchased in this Year 2019-2020</u>

S.No	Department	No.of Books	Amount
1	Tamil	146	20100
2	English	0	0
3	BBA	66	18174
4	Physics	0	0
5	Mathematics	22	10185
6	B.Com	46	14800
7	Computer	32	15065
8	General	0	0
Total		**312**	**78324**

Department Wise Donated and Purchased Books in this Year 2019-2020

S.No	Department	Donated Books	Purchased Books	Total Books
1	**Tamil**	93	146	239
2	**English**	84	0	84
3	**Mathematics**	12	22	34
4	**BCA**	31	32	63
5	**BBA**	151	66	217
6	**B.Com**	150	46	196
7	**General**	66	0	66
8	**Physics**	23	0	23
	Total	**610**	**312**	**922**

Title and Volume Wise Book Purchased in this Year 2019-2020

S.No	Department	Title	Volume	Total Books
1	**Tamil**	212	27	239
2	**English**	76	8	84
3	**Mathematics**	26	8	34
4	**BCA**	63	0	63
5	**BBA**	108	109	217
6	**B.Com**	110	86	196
7	**General**	35	31	66
8	**Physics**	11	12	23
	Total	**641**	**281**	**922**

DBCAS Library Books Statistics (2013 to 2020)

S.No	Department	No.of Books	Amount
1	Tamil	1717	161048
2	English	1204	266253
3	BBA	589	84577
4	Physics	46	9000
5	Mathematics	392	90902
6	B.Com	637	129686
7	Computer	712	276065
8	General	1623	188391
Total		**6920**	**1205922**

Project Record : **40 nos**

Periodicals : **International Journal - 04**

                 : National Journals – 07

                 : Magazines - 03

CD's : **50**

Donated Books :

Our College Dean Rev. Fr. Thivya Alexander, VicePrincipal M. Prabhu and Librarian S.Mohan Kumar they are Visited in Library Donated Books

S.No	Donator Name	Book Acc No	Total Books
1	Rev. Fr. Thivya Alexander – Dean	5999-6002	4
2	Mr.Ashok Kumar Former Assistant Professor in Tamil	6003-6024	22
3	Rev. Dr. AmalaJeyaRayan - Secretary	6025-6032	8
4	DBCAS Alumni	6033-6050	18
5	DBCAS Alumni	6051-6059	9
6	Mr.M. Prabhu - Vice Principal	6060-6062	3
7	Mr.JoeMaloori Actor Special Guest	6063-6072	10
8	Rev. Dr. AmalaJeyaRayan - Secretary	6073-6078	6
9	Dr.K.DurairajHod of Commerce,GVNCollege,Kovilpatti	6079-6241	163
10	Fr.A.MariaSoosai - Secretary DBHEI	6288-6632	345
11	New Centry Book House Manager	6779-6785	7
12	Mr.Karthick Assistant Professor of Commerec	6786-6790	5
13	Dr.S.Jayanthi - HOD Tamil	6903-6912	10
Total			**610**

Donated CD's :

Fr.A.MariaSoosai - Secretary DBHEI : 38 nos

Department Wise Donated Book in this Year 2019-2020

S.No	Department	Donated Books
1	Tamil	93
2	English	84
3	Mathematics	12
4	BCA	31
5	BBA	151
6	B.Com	150
7	General	66
8	Physics	23
Total		610

Journals:

Department wise National / International Periodicals

S.NO	Journal Name	Dept	Frequency
1	Shanlax International Journal of Commerce	**M.Com & B.Com**	Bi-Annual
2	The Indian Banker		Monthly
3	The Management Accountant		Monthly
4	Shanlax International Journal of Management	**BBA**	Bi-Annual
5	Financial Risk Management		Quarterly
6	Marketing Management		Quarterly
7	Digit (With Fast Tracks & DVD)	**BCA**	Monthly
8	IUP Journal of Computer Sciences		Quarterly
9	International Journal of General Topology	**B.ScMaths**	Bi-Annual
10	International Journal of Mathematics and Computer Applications Research		Bi-Annual
11	UngalNoolagam	**Tamil**	Monthly
12	Dhinai		Monthly
13	Competition Success Review (English)	**General**	Monthly
14	General Knowledge Today		Monthly

Department Wise Journals Purchased in this Year 2019-2020

S.No	Department	No.ofJournals	Amount
1	Tamil	2	2000
2	English	0	0
3	BBA	3	3800
4	Mathematics	2	6000
5	B.Com	3	4300
6	Computer	2	2899
7	General	2	840
Total		14	19839

News Papers Available In the Library

1. Dina Thanthi

2. Dinamani

3. Dinakaran

4. The Hindu – Tamil

5. The Hindu – English

Library Usage Details:

Students:

Month	Students Visit Library	Students Lending Books	Students Book Return
July	660	77	72
August	518	90	94
September	752	143	146
October	794	1245	1238
November	Semester Exam & Holidays		
December	1566	1488	1194
January	1152	1416	968
February	1586	1996	2283
March	963	903	560
Total	**7991**	**7358**	**6555**

Staffs:

Month	Staff Visit Library	Staff Lending Books
July	9	5
August	12	14
September	14	19
October	7	10
November	9	11
December	46	62
January	25	12
February	19	11
March	29	15
Total	**170**	**159**

Library Extension Activities:

Book Exhibition Date: 24.02.2020 to 25.02.2020   Venue: College Auditorium

Total Book Collection : 3500 books (New Century Book House)

<u>Library Rules</u>

➢ The Library can be used by all the Staff and Students of the college.

➢ It is kept open from 9am to 4.30pm on all working Days and Saturdays.

➢ Strict silence shall be maintained in the Library.

➢ It is needed to sign in the Entry Register before entering the Library.

➢ Note Books and other books are not to be carried into the library.

➢ A Maximum of Three books only can be borrowed at a time for a period of 10days only.

➢ Borrowed books can however be renewed once for another 10days provided they are not required by any other students.

➢ For Books retained beyond the due date, a fine of Rs.2/- will be collected per day per book.

➢ Full compensation will be collected for damage or loss of the books.

➢ Students shall on receiving books, examine them and report to the Librarian any damage found therein. If they fail to do so they will be held responsible for such damage as may be detected afterwards.

➢ Students shall not write, underline or make any mark in the book.

➢ Any infringements of the rules may lead to the forfeiture of the privilege to use the library

➢ Every Year Best Library users are honored on the College Annual Day.

Library Advisory Committee

S.No	Name	Position
1	**Rev. Dr. AmalaJeyaRayan**	Secretary
2	**Dr.S.PiousMisser**	Principal
3	**Rev. Fr. Thivya Alexander**	Dean
4	**Mr.M. Prabhu**	Vice Principal& HOD Commerce
5	**Ms.V.Parvatha**	Vice Principal&HOD BCA
6	**Mr.S.Mohan Kumar**	Librarian
7	**Dr.S.Jayanthi**	HOD Tamil
8	**Dr.J.Ragu Antony**	HOD English
9	**Mrs. A.Anusuya**	HOD Mathematics
10	**Dr. M. Rajee**	HOD BBA

S.Mohan Kumar (Librarian) Publications Journals, Conference and Workshop:

1. **Mohan Kumar, S**"Knowledge Sharing in Libraries: Tools and Strategies to support Library professionals". *The International Journal of analytical and Experimental Model analysis (IJAEMA),* 2019, Vol.11, Issue:7: Pp:1122-1131. **ISSN:0886-9367**

2. **Mohan Kumar, S "**Role of Public Libraries in Economic development". *Universal Review*, 2019 Vol.8, Issue:6 Pp:757-763. **ISSN: 2277-2723**

3. Participated in Two Days National Symposium on "*Digital Technologies for Research Impact and Information Quality*" held on 22nd& 23rd August 2019 at BharathidasanUniversity ,Trichirappalli.

4. Paper presented International Conference on "*Social Network and Its Services for Library and Information Science Professionals*" held at Sri Krishna College of Engineering and Technology, Coimbatore

5. Participated in Two Days International Workshop on "*Restriction of Plagiarism: A Quality Measure in Social Science Research*" organized by the department of library Science , Ms University, Tirunelveli held on 13th& 14th February

Goals & Objectives

➢ To be user friendly for Students Networking & Free Membership with reputed Libraries in India and Abroad.

➢ To facilitate the teaching staff for effective teaching and research.

➢ To facilitate the Hostel Students and local community for competitive examination.

Thanking You

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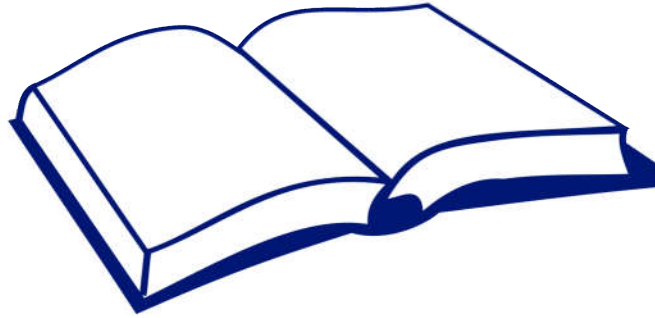
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DBCAS LIBRARY REPORT

(2020 - 2021)

As on: 01.07.2021

Prepared by

LIBRARIAN

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DBCAS LIBRARY

Our Vision & Mission

Don Bosco College Library promotes innovation and enriches the quality of life by connecting people with knowledge. The present and future generation is ready to meet the needs of students and scholars. We provide information and intellectual resources to users at any time and place. Designing students to be competent researchers and information professionals will help them deal with challenges and opportunities with dignity.

Library:

The library of Don Bosco College of Arts and Science has been functioning since the year 2013. The library fulfils its aim of satisfying the quest of learning of the students. New Library block with the estimation of 52 lacs was opened on 21 January 2017.

The DBCAS Library contains **8121** volumes and titles of books. The Library subscribes to 08 National Journals, 05 International Journals, 05 National Magazines, 06 Newspapers and 60 CDs. Books are classified and arranged according to the Dewey Decimal Classification scheme (DDC).

Automation:

Our Library services are fully automated through using the Library Nirmal Software Package. Rupees 10,000 was given to Nirmal institute for installing the Software 25.6.2017. The circulation system is fully computerized and all the documents are Bar-coded.

Access to Computerized Library Catalogue (OPAC):

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Borrowing Eligibility:

Faculty	: 10 Books + 1 Journal
Students	: 3 Books

Working Hours:

9.15 am to 4 pm.

Library Equipment's:

Total No. of Computers in the Library	:	04
Printer (HP Laser Jet P1505)	:	01
Scanners	:	01
Fan	:	04
Book Rack	:	20
Desk	:	18
Bench	:	18
Computer Table	:	01
Table	:	01
Plastic Chair	:	03
Design Chair	:	01
Tub light	:	06
CCTV Camera	:	01

Seating capacity

Reading section : 72 Seats

Circulation:

Total No of Transactions per day : 60– 100

<u>Library Services</u>

- Open Access system.

- Circulation Services

- Periodicals

- Reading Section

- Reference Services

- Project Section

- OPAC (Online Public Access Catalogue).

- Display of New arrivals

- Current Awareness Services

- Display of current Information/ Notification.

- Book Bank

- Model Question Bank Collections.

- Offer Book Exhibition.

- Library Best User Awards

- Competition Examination Section (TNPSC, TRB, Police Exam, NET & SET)

Department Wise Book Purchased in this Year 2019-2020

S.No	Department	No. of Books	Amount
1	Tamil	146	20100
2	English	0	0
3	BBA	66	18174
4	Physics	0	0
5	Mathematics	22	10185
6	B.Com	46	14800
7	Computer	32	15065
8	General	0	0
Total		**312**	**78324**

Department Wise Book Purchased in this Year 2020-2021

S.No	Department	No.of Books	Amount
1	Tamil	127	18200
2	English	77	17770
3	BBA	45	15280
4	Mathematics	39	14960
5	B.Com	74	12995
6	Computer	31	15104
7	General	0	0
Total		**393**	**94309**

Department Wise Donated and Purchased Books in this Year 2020-2021

S.No	Department	Donated Books	Purchased Books	Total Books
1	Tamil	245	127	372
2	English	329	77	406
3	Mathematics	58	39	97
4	BCA	19	31	50
5	BBA	10	45	55
6	B.Com	6	74	80
7	General	141	0	141
8	Physics	0	0	0
Total		**808**	**393**	**1201**

Title and Volume Wise Book Purchased in this Year 2020-2021

S.No	Department	Title	Volume	Total Books
1	Tamil	341	31	372
2	English	326	80	406
3	Mathematics	63	34	97
4	BCA	35	15	50
5	BBA	40	15	55
6	B.Com	53	27	80
7	General	116	25	141
8	Physics	0	0	0
Total		**974**	**227**	**1201**

DBCAS Library Books Statistics (2013 to 2021)

S.No	Department	No.of Books	Amount
1	Tamil	2116	179248
2	English	1507	284023
3	BBA	635	99857
4	Physics	43	9000
5	Mathematics	474	105862
6	B.Com	685	142681
7	Computer	710	291169
8	General	1951	188391
Total		**8121**	**1300231**

Project Record : **55 nos**

Periodicals : **International Journal - 05**

: **National Journals – 08**

: **Magazines - 05**

CD's : **60**

Donated Books :

S.No	Donator Name	Book Acc No	Total Books
1	Professional English Library Reference Book	6936-6942	7
	Rev. Fr. Thivya Alexander – Dean	6943-7384	442
3	Don Bosco Higher Education (Fr.Gabriel Raja)	7385-7731	347
4	Rev. Dr. Amala Jeya Rayan - Secretary	8110-8121	12
Total			**808**

Journals:

Department wise National / International Periodicals

S.NO	Journal Name	Dept	Frequency
1	Shanlax International Journal of Commerce	**M.Com & B.Com**	Bi-Annual
2	The Indian Banker		Monthly
3	The Management Accountant		Monthly
4	The Chartered Accountant Journal		Monthly
5	Shanlax International Journal of Management	**BBA**	Bi-Annual
6	Financial Risk Management		Quarterly
7	Marketing Management		Quarterly
8	Indian Journal of Computer Science	**BCA**	Monthly
9	Digit (With Fast Tracks & DVD)		Monthly
10	IUP Journal of Computer Sciences		Quarterly
11	International Journal of General Topology	**B.ScMaths**	Bi-Annual
12	International Journal of Mathematics and Computer Applications Research		Bi-Annual
13	Littcrit	**English**	Monthly
14	Shanlax International Journal of Tamil Research	**Tamil**	Bi-Annual
15	UngalNoolagam		Monthly
16	Dhinai		Monthly
17	Competition Success Review (English)	**General**	Monthly
18	General Knowledge Today		Monthly

Department Wise Journals Purchased in this Year 2020-2021

S.No	Department	No.of Journals	Amount
1	**Tamil**	3	1800
2	**English**	1	2200
3	**BBA**	3	3800
4	**Mathematics**	2	6000
5	**B.Com**	4	4300
6	**Computer**	3	4699
7	**General**	2	840
Total		**18**	**23639**

News Papers Available In the Library

1. Dina Thanthi
2. Dinamani
3. Dinakaran
4. The Hindu – Tamil
5. The Hindu – English
6. The New Indian Express

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➢ The Library can be used by all the Staff and Students of the college.

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5	**Ms.V.Parvatha**	Vice Principal&HOD BCA
6	**Mr.S.Mohan Kumar**	Librarian
7	**Dr.S.Jayanthi**	HOD Tamil
8	**Dr.J.Ragu Antony**	HOD English
9	**Mrs. A.Anusuya**	HOD Mathematics
10	**Dr. M. Rajee**	HOD BBA

S.Mohan Kumar (Librarian) Publications:

Book Chapter:

1. **Mohan Kumar, S (2021)** Tools and Technologies for Applications of Web 2.0 Based Library and Information Science Services. ***Google Era Librarianship: Tools, technologies and Skills,*** Pp: 120-128. **ISBN: 978-93-947819-1-2**

2. **Mohan Kumar, S (2021)** The Impact of Social Media for Library Service and Usage. ***Impact of Social Media on Social Issues,*** Pp: 120-128. **ISBN: 978-93-5291-361-9**

Conference Paper Presented

1. Paper presented National Conference on "*Knowledge Management in Libraries: Tools and Techniques Supporting LIS Professionals*" held at 16th July 2020, Organized by Mother Terasa Women's University, Kodaikanal.

2. Paper presented International Conference on "*The Use of Social Networking Tools and Technologies for the Services of Library Professionals in today's era (ISBN: 978-93-85469-07-7)*" held at 28-30th December 2020, Organized by SALIS.

Workshop Attended:

1. Five Days International Online Workshop on "Essential Skills for Research Writing and Publishing" held on 15-19th June 2020 at Bennett University Learning Resource Centre.

2. Online National Workshop on "Verification Training: Media Literacy Fast Checking & Data Verification " held on 12July 2020 at Braves Educare Society and Rekhankit Foundation.

3. Five Days National Online Workshop on "Online Platform for Teaching and Research" held on 20-24th July 2020 organized by The University Library, The Tamilnadu Dr.Ambedkar Law University, Chennai

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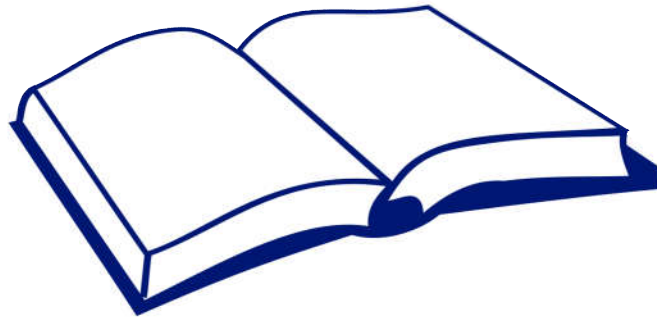## KEELAERAL, THOOTHUKUDI – 628 908.

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Students	: 3 Books

Working Hours:

9.15 am to 4 pm.

Library Equipment's:

Total No. of Computers in the Library	:	04
Printer (HP Laser Jet P1505)	:	01
Scanners	:	01
Fan	:	04
Book Rack	:	20
Desk	:	18
Bench	:	18
Computer Table	:	01
Table	:	01
Plastic Chair	:	03
Design Chair	:	01
Tub light	:	06
CCTV Camera	:	01

Seating capacity

        Reading section   :   72 Seats

Circulation:

        Total No of Transactions per day   :   60– 100

Library Services

- Open Access system.

- Circulation Services

- Periodicals

- Reading Section

- Reference Services

- Project Section

- OPAC (Online Public Access Catalogue).

- Display of New arrivals

- Current Awareness Services

- Display of current Information/ Notification.

- Book Bank

- Model Question Bank Collections.

- Offer Book Exhibition.

- Library Best User Awards

- Competition Examination Section (TNPSC, TRB, Police Exam, NET & SET)

Department Wise Book Purchased in this Year 2020-2021

S.No	Department	No.of Books	Amount
1	Tamil	127	18200
2	English	77	17770
3	BBA	45	15280
4	Mathematics	39	14960
5	B.Com	74	12995
6	Computer	31	15104
7	General	0	0
Total		**393**	**94309**

Department Wise Book Purchased in this Year 2021-2022

S.No	Department	No. of Books	Amount
1	Tamil	0	0
2	English	29	3642
3	BBA	0	0
4	Mathematics	0	0
5	B.Com	0	0
6	Computer	0	0
7	General	1	500
Total		**30**	**4142**

Department Wise Donated and Purchased Books in this Year 2021-2022

S.No	Department	Donated Books	Purchased Books	Total Books
1	**Tamil**	11	0	11
2	**English**	158	29	187
3	**Mathematics**	300	0	300
4	**BCA**	726	0	726
5	**BBA**	10	0	10
6	**B.Com**	6	0	6
7	**General**	141	1	142
8	**Physics**	0	0	0
	Total	**1352**	**30**	**1382**

Title and Volume Wise Book Purchased in this Year 2021-2022

S.No	Department	Title	Volume	Total Books
1	**Tamil**	10	1	11
2	**English**	152	56	187
3	**Mathematics**	184	116	300
4	**BCA**	461	265	726
5	**BBA**	07	03	10
6	**B.Com**	5	1	6
7	**General**	101	41	142
8	**Physics**	0	0	0
	Total	**920**	**483**	**1382**

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DBCAS Library Books Statistics (2013 to 2022)

S.No	Department	No.of Books	Amount
1	Tamil	2127	179248
2	English	1694	287665
3	BBA	645	99857
4	Physics	43	9000
5	Mathematics	774	105862
6	B.Com	691	142681
7	Computer	1436	291169
8	General	2093	188891
Total		**9503**	**1304373**

Project Record   **: 55 nos**

Periodicals   **: International Journal - 05**

                 : National Journals – 08

                 : Magazines - 05

CD's   **: 70**

Donated Books :

S.No	Donator Name	Book Acc No	Total Books
1	Rev. Fr. Thivya Alexander – Dean	8122-8136	14
2	Dr.M.Prabhu – Vice Principal	8137, 8138	2
3	Rev.Fr.Dr.S.VictorAntonyraj - Secretary	8163-8276	113
4	Rev.Fr.Dr.S.VictorAntonyraj - Secretary	8277-8328	51
5	Don Bosco Higher Education	8330-9502	1172
Total			**1352**

Journals:

Department wise National / International Periodicals

S.NO	Journal Name	Dept	Frequency
1	Shanlax International Journal of Commerce	**M.Com & B.Com**	Bi-Annual
2	The Indian Banker		Monthly
3	The Management Accountant		Monthly
4	The Chartered Accountant Journal		Monthly
5	Shanlax International Journal of Management	**BBA**	Bi-Annual
6	Financial Risk Management		Quarterly
7	Marketing Management		Quarterly
8	Indian Journal of Computer Science	**BCA**	Monthly
9	Digit (With Fast Tracks & DVD)		Monthly
10	IUP Journal of Computer Sciences		Quarterly
11	International Journal of General Topology	**B.ScMaths**	Bi-Annual
12	International Journal of Mathematics and Computer Applications Research		Bi-Annual
13	Littcrit	**English**	Monthly
14	Shanlax International Journal of Tamil Research	**Tamil**	Bi-Annual
15	UngalNoolagam		Monthly
16	Dhinai		Monthly
17	Competition Success Review (English)	**General**	Monthly
18	General Knowledge Today		Monthly

Department Wise Journals Purchased in this Year 2021-2022

S.No	Department	No.of Journals	Amount
1	**Tamil**	3	1800
2	**English**	1	2200
3	**BBA**	3	3800
4	**Mathematics**	2	6000
5	**B.Com**	4	4300
6	**Computer**	3	4699
7	**General**	2	840
Total		**18**	**23639**

News Papers Available In the Library

1. Dina Thanthi
2. Dinamani
3. Dinakaran
4. The Hindu – Tamil
5. The Hindu – English
6. The New Indian Express

Library Rules

- The Library can be used by all the Staff and Students of the college.

- It is kept open from 9am to 4.30pm on all working Days and Saturdays.

- Strict silence shall be maintained in the Library.

- It is needed to sign in the Entry Register before entering the Library.

- Note Books and other books are not to be carried into the library.

- A Maximum of Three books only can be borrowed at a time for a period of 10days only.

- Borrowed books can however be renewed once for another 10days provided they are not required by any other students.

- For Books retained beyond the due date, a fine of Rs.2/- will be collected per day per book.

- Full compensation will be collected for damage or loss of the books.

- Students shall on receiving books, examine them and report to the Librarian any damage found therein. If they fail to do so they will be held responsible for such damage as may be detected afterwards.

- Students shall not write, underline or make any mark in the book.

- Any infringements of the rules may lead to the forfeiture of the privilege to use the library

- Every Year Best Library users are honored on the College Annual Day.

Library Advisory Committee

S.No	Name	Position
1	**Dr.S.VictorAntonyraj**	Secretary
2	**Dr.Joseph Charles**	Principal
3	**Rev. Fr. Thivya Alexander**	Dean
4	**Mr.M. Prabhu**	Vice Principal& HOD Commerce
5	**Ms.V.Parvatha**	Vice Principal&HOD BCA
6	**Mr.S.Mohan Kumar**	Librarian
7	**Dr.S.Theivarathina**	HOD Tamil
8	**Dr.Geetha Mala**	HOD English
9	**Mrs. A.Anusuya**	HOD Mathematics
10	**Dr. Antonysamy**	HOD BBA

<center>**S.Mohan Kumar (Librarian) Publications:**</center>

<u>Book Chapter:</u>

1. **Mohan Kumar, S (2021)** Tools and Technologies for Applications of Web 2.0 Based Library and Information Science Services. *Google Era Librarianship: Tools, technologies and Skills,* Pp: 120-128. **ISBN: 978-93-947819-1-2**

2. **Mohan Kumar, S (2021)** The Impact of Social Media for Library Service and Usage. *Impact of Social Media on Social Issues,* Pp: 120-128. **ISBN: 978-93-5291-361-9**

<u>Conference Paper Presented</u>

1. International Conference on "*Impact of Social Media on Libraries and Research: An Overview*" held at 24th to 26th November 2022, Organized by Mother Terasa Women's University, Kodaikanal.

2. International Conference on "*Research Productivity of Waste water treatment in India: A Scientometric Study Using Scopus Database"* held at 22-24th June 2022, Organized by KSCSTC – Centre for Water Research Development and Management

Goals & Objectives

➢ To be user friendly for Students Networking & Free Membership with reputed Libraries in India and Abroad.

➢ To facilitate the teaching staff for effective teaching and research.

➢ To facilitate the Hostel Students and local community for competitive examination.

Thanking You

Declaration

I hereby declare that the details and information given above are complete and true to the best of my knowledge and conviction.

PRINCIPAL
DON BOSCO COLLEGE OF ARTS & SCIENCE
KEELA ERAL, Thoothukudi Dist.
Tamilnadu, India-628 908.